

Code of Conduct

Team #15: NASA Lunabotics 2010-2011

Team Dynamics

- All group members will be respectful and courteous during interactions.
- Free expression of ideas.
- Be courteous of other's time; getting individual projects done in a punctual manner so that the project as a whole can progress forward and being on time to meetings.

Decision Making

- Before any decision is made all group members will sit down and make sure everyone in the group clearly understands the decision to be made. If any one feels they are uninformed about the issue, they are to let the group members know.
- If a decision cannot be made, the group will reevaluate the issue.
- If a decision can still not be reached, the group will approach the client.

Conflict Resolution

- Never at any point will the group members fail to treat each other with respect. Group members must remain professional even during conflict.
- In the event of a dispute the following steps will be taken in the following order:
 - In the event of a conflict the group will meet as soon as possible. The group will then converse to make sure both sides clearly understand each other's stance.
 - If a compromise still cannot be reached, then the group will attempt to dissipate the idea in question.
 - The group will seek guidance from either the project advisor or one of the professors, depending on the type of issue.

Meeting Rules

- All group members will be expected to be present for all meetings, which will be called with at least 48 hours notice.
- There will be at least one group meeting a week to discuss current project progression and assign individual tasks.
- Everyone is required to come prepared to all meetings. This includes finishing individual tasks by established deadlines.
- If a group member has a viable excuse (illness, death in family, etc.) they must give at least 24 hours notice that they will not be present.

Communication

- Since this is a multi-disciplinary team, communicating ideas to each other will be difficult.
- Patience will be a requirement to explain the nuances of ideas.
- If someone does not understand something, they are to speak up and ask for clarification.
- All group members will attempt to communicate issues.

Ethics

- All team members will uphold the National Society of Professional Engineers Code of Ethics for Engineers for all matters involved within the Senior Design Capstone Courses.

The undersigned agree to follow the above stated rules for the duration of the Senior Design Capstone Courses, as well as the NASA competition.

Shannon Berger

Date

James Fadool

Date

McKenzie Reed

Date